

**AN EQUAL OPPORTUNITY EMPLOYER  
THE ROSSFORD CIVIL SERVICE COMMISSION  
ANNOUNCES**

**AN**

**OPEN COMPETITIVE EXAMINATION**

**TO BE GIVEN MAY 10, 2008**

**TITLE OF EXAMINATION:** PROBATIONARY PATROL OFFICER

**DUTIES OF THE POSITION:** TO PROVIDE GENERAL POLICE SERVICES FOR THE PROTECTION OF LIFE AND PROPERTY THROUGH THE ENFORCEMENT OF THE LAW AND ORDINANCES CONSISTING OF ROUTINE PATROL WORK IN AN ASSIGNED AREA. PRELIMINARY INVESTIGATION AND MISCELLANEOUS DUTIES AND PERFORMED IN ACCORDANCE WITH THE GUIDANCE THROUGH DEPARTMENTAL POLICIES AND PROCEDURES.

**MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:** APPLICANT MUST POSSESS A VALID HIGH SCHOOL DIPLOMA OR G.E.D CERTIFICATE. SECONDARY EDUCATION IS PREFERRED. PREVIOUS EXPERIENCE AS A LAW ENFORCEMENT OFFICER IS ALSO PREFERRED.

**OPOTA CERTIFICATION REQUIRED:** OPOTA CERTIFICATION MUST BE SUBMITTED TO THE COMMISSION ALONG WITH THE APPLICATION FOR EXAMINATION.

**AGE REQUIREMENTS:** MUST BE 21 YEARS OF AGE ON OR BEFORE MAY 10, 2008. **APPLICANTS MUST PRESENT BIRTH CERTIFICATE OR NATURALIZATION PAPERS AT THE TIME OF FILING THE APPLICATION WITH THE CIVIL SERVICE COMMISSION TO VERIFY MINIMUM AGE.**

**FITNESS AND MEDICAL:**

1. MUST PASS MINIMUM FITNESS REQUIREMENTS BEFORE BACKGROUND INVESTIGATION.
2. UPON CONDITIONAL EMPLOYMENT, MUST BE ABLE TO PASS A MEDICAL AND PSYCHOLOGICAL EXAMINATION GIVEN BY THE CITY DESIGNATED PHYSICIAN, WHO WILL CERTIFY THAT THE APPLICANT MEETS THE REQUIREMENTS, SET FORTH BY THE CITY OF ROSSFORD, NECESSARY TO PERFORM THE DUTIES OF A ROSSFORD POLICE PATROL OFFICER.

**SALARY BASE:** \$16.71 PER HOUR

UPON PROMOTION OF PROBATIONARY PATROL OFFICER, TO THE POSITION OF REGULAR PATROL OFFICER, THE OFFICER SHALL RECEIVE COMPENSATION AS DETERMINED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ROSSFORD AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION. THE PROBATIONARY PERIOD IS ONE (1) YEAR. TOP RATE IS ACHIEVED AFTER THREE YEARS.

**RESIDENCY:** MUST RESIDE WITHIN WOOD COUNTY OR ADJACENT COUNTIES WITHIN SIX (6) MONTHS OF COMPLETION OF THE PROBATIONARY PERIOD.

**ENTRANCE FEE:** **\$25.00 PER INDIVIDUAL (NON-REFUNDABLE), PAYABLE UPON FILING OF APPLICATION CASH, MONEY ORDER (PAYABLE TO THE CITY OF ROSSFORD), OR CREDIT CARDS (MASTERCARD & VISA) NO PERSONAL CHECKS WILL BE ACCEPTED.**

**APPLICATIONS:** APPLICATIONS WILL BE ACCEPTED BEGINNING MONDAY APRIL 28, 2008 BETWEEN THE HOURS 9a – 12p AND 1p – 5p AND MUST BE FILED BEFORE 5:00 P.M., FRIDAY MAY 9, 2008.

**ALL APPLICATIONS MUST BE OBTAINED AND FILED IN PERSON AT THE OFFICE OF THE ROSSFORD CIVIL SERVICE COMMISSION, 133 OSBORN STREET, ROSSFORD, OHIO 43460-1236. OFFICE HOURS ARE MONDAY THRU FRIDAY, 9:00 A.M. – 5:00 PM.**

**TEST SITE:**  
**MAY 10<sup>TH</sup>, 2008 AT 9:00 A.M.**

**ADDRESS: ROSSFORD RECREATION CENTER  
400 DIXIE HIGHWAY  
ROSSFORD, OHIO 43460**

NO ONE SHALL BE ADMITTED AFTER 9:00 A.M.

MUST POSSESS A VALID OHIO DRIVER'S LICENSE OR EQUIVALENT FROM ANOTHER STATE WHICH INCLUDES A PHOTO. THIS PHOTO ID MUST BE PRESENTED AT THE TIME OF THE EXAMINATION.

**VETERAN'S CREDIT:** REQUEST FOR VETERAN'S CREDIT MUST BE SUBMITTED TO THE COMMISSION ALONG WITH THE APPLICATION FOR EXAMINATION AND MUST AT THAT TIME BE ACCOMPANIED BY A COPY OF THE APPLICANT'S DISCHARGE PAPERS.

CITY OF ROSSFORD  
CIVIL SERVICE COMMISSION

BETTY WOODS, CHAIRMAN  
DAVID WEAKS  
DICK GOEKE

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ROSSFORD CITY WEBSITE**